



INGLÉS

GUÍA DE CONTENIDOS NÚMERO 10: WRITING PROCESS

Instrucciones

Estimados estudiantes:

Esta guía tiene como propósito introducir los conceptos relacionados con los pasos de escritura en inglés. Si puede imprimir esta guía y pegarla en su cuaderno es lo mejor. Si no es así, responder en el cuaderno y enviar fotografía al correo.

Plazo para entrega hasta el siguiente día miércoles 15 de julio.

Letra legible y clara por favor, utilice lápiz pasta negro en lo posible, ya que se puede apreciar mejor.

NOMBRE:.....CURSO: 4° MEDIO _____

ASIGNATURA: INGLÉS SEMANA: 13 y 17 de julio 2020

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Unidad: Priorización curricular sector INGLÉS

OA8: Utilizar el conocimiento de inglés en la comprensión y producción de textos orales y escritos breves y claros, con el fin de construir una postura personal crítica en contextos relacionados con sus intereses.

Indicadores de evaluación:

-Responder de manera genuina acerca de interrogantes en inglés.

- Emplear un lenguaje adecuado a las actividades realizadas.

The writing process.

These words are important for understanding the writing process. Match each word with the correct definition.

- | | |
|--------------|--|
| A. step | 1. _____ to check a piece of writing for errors. |
| B. topic | 2. _____ a group of related sentences. |
| C. gather | 3. _____ one thing in a series of things you do. |
| D. organize | 4. _____ subject: what the piece of writing is about. |
| E. paragraph | 5. _____ to change or correct a piece of writing. |
| F. essay | 6. _____ a short piece of writing, at least three paragraphs long. |
| G. proofread | 7. _____ to arrange in a clear, logical way. |
| H. edit | 8. _____ to find and collect together. |

The six steps of the writing process

2 Read about the writing process. These are the steps you will practice in this book.

Process writing

When we write, we do more than just put words together to make sentences. Good writers go through several steps to produce a piece of writing.

Pre-writing

STEP ONE: Choose a topic. Before you write, your teacher gives you a specific assignment or some ideas of what to write about. If not, choose your topic yourself.

STEP TWO: Gather ideas. When you have a topic, think about what you will write about that topic.

STEP THREE: Organize. Decide which of the ideas you want to use and where you want to use them. Choose which idea to talk about first, which to talk about next, and which to talk about last.

Drafting

STEP FOUR: Write. Write your paragraph or essay from start to finish. Use your notes about your ideas and organization.

Reviewing and revising

STEP FIVE: Review structure and content. Check what you have written. Read your writing silently to yourself or aloud, perhaps to a friend. Look for places where you can add more information, and check to see if you have any unnecessary information. Ask a classmate to exchange papers with you. Your classmate reads your paper, and you read his or hers. Getting a reader's opinion is a good way to know if your writing is clear and effective. Learning to give opinions about other people's writing helps you to improve your own. You may want to go on to step six now and revise the structure and content of your paper before you proofread it.

Rewriting

STEP SIX:
Revise structure and content. Use your ideas from step five to re-write your text, making improvements to the structure and content. You might need to explain something more clearly, or add more details. You may even need to change your organization so that your paper is more logical. Together, steps five and six can be called *editing*.

Proofread. Read your paper again. This time, check your spelling and grammar and think about the words you have chosen to use.

Make final corrections. Check that you have corrected the errors you discovered in steps five and six and make any other changes you want to make. Now your text is finished!

Steps five and six can be repeated many times.

Review:

Complete these chart, summarizing the steps of the writing process.

Pre-writing:

- step one: Choose a:
- step two: Gather:
- step three: Decide:

Drafting

step four: Write:

Reviewing and revising

step five: Check:

Rewriting

step six:

May need to ...

- explain:
- add:
- change:

steps and may bemany times.

